

Services

AIR FORCE LODGING PROGRAM MANAGEMENT

AFMAN 34-247, 1 January 1997, is supplemented as follows:

AFMAN 34-247 is applicable to the Air National Guard (ANG) with the following exceptions and modifications. It provides general guidance and procedures used in lodging Air National Guard personnel.

Chapter 1

GENERAL OPERATING INFORMATION

1.1. Fund Source:

1.1.1. **(Added) (ANG).** ANG/SVX does not allocate funds to provide a lodging program at ANG installations. This is included in each installation's financial plan. Each ANG installation providing lodging accommodations yearly allocates O & M funds towards the program.

1.1.2. **(Added) (ANG).** The use of AF Form 616, *Fund Cite Authorization*, will no longer be accepted at Air Force lodging installations, to guarantee lodging payment for group travel. Each ANG unit must pay the lodging bill with an approved Air Force organizational credit card.

Chapter 2

STANDARDS

2.2. Minimum Adequacy Standards:

2.2.6. **(Added) (ANG).** The Professional Military Education Center (PMEC) at Knoxville TN and the four Combat Readiness Training Centers, are considered exceptions to lodging standards. The lodging accommodations are especially designed and constructed to conform to particular needs of the Professional Education Center (PEC), PMEC, and combat training locations are deemed adequate for the occupancy of all students and attendees regardless of rank and grade.

2.2.7. **(Added) (ANG)** Military necessity shall override the standards of adequacy when lodging personnel. The installation commander may waive on a short term basis adequacy standards for mission accomplishments, contingency operations, training, or maintenance of a disciplined force.

2.2.8. **(Added) (ANG).** The installation/site commander may waive adequacy standards when necessary to satisfy military requirements, at locations where adequate lodging for TDY personnel are not available on or off the deployed installation.

Chapter 3

**LODGING PROCEDURES - VISITING OFFICERS' QUARTERS AND
AIRMEN QUARTERS**

3.2. Reservation:

3.2.5. **(Added) (ANG).** If a guest with an on-base or **commercial** guaranteed-hold....

Chapter 5

MANAGING LODGING FUNDS

5.4 Service Charge Payment Procedures:

5.4.6.3. **(Added) (ANG).** ANG units may use an approved Air Force organizational credit card program to pay commercial and military lodging bills for eligible members on IDT or AT.

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